

**Barren River DEIC**  
**March 17, 2006**  
**Minutes**

Members/Designees Present: Tina Smith, Libby Jones, Amy Hood, Toby Black, Debra Myers, Cindy Whitson, Kris Hayes

Staff Present: Bethanie Christman, Nan Slaughter, Susan Miller, Sandra Wilson

<b>SUBJECT</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Welcome and Announcements	Sandra Wilson called the meeting to order at 8:30. Introductions were made.	None needed. This meeting was scheduled during spring break for BG City Schools and a short break for Warren County resulting in a smaller attendance today
POE Report	Bethanie Christman reviewed the report. There were 90 referrals in Jan. /Feb. including those who were carried over. There are provider shortages in our District for all providers. It was brought to our attention that the POE does not have a sign outside the building and it can be difficult to find	Bethanie will contact Life Skills about this concern
Technical Assistance Team	*Sandra Wilson has emailed information on several trainings including the following: KIT-TAP Training 6/8-6/9 8:30-4:30 Ky. School for the Blind 1-866-239-4589 A free training contact Paula Carby at	

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	pcarby@thehearinginstitute.org	
Technical Assistance	Susan Miller is the new Parent consultant. She is working with parents to help educate them on early intervention. She serves as a resource	She is asking for support from the DEIC with her small group meetings
Old Business	<p>THE BUDGET had to be addressed today. We have not spent any of our funds and we have to make our requests by the end of May. The following suggestions were made:</p> <ol style="list-style-type: none"> <li>1. Libby Jones suggested notepads and pencils for POE and trainings. Also, at least half the funds for disposable products</li> <li>2. Purchase expanded files for POE to give to new families. We decided that the POE should determine their needs and the amounts</li> <li>3. \$200 toward the Provider Gathering in June</li> <li>4. \$100 for parent Consultant activities</li> <li>5. \$700 for promotional items and accordion files to be used by the POE</li> </ol>	The suggestions were agreed upon. The POE had left the meeting for another meeting so they will be contacted with the information
New Business	We have discussed the situation with the Provider shortage. We plan on a Provider Gathering for June 6 as a thanks to those who have given their professional skills to the families involved with First Steps	<p>*Cindy Whitson will explore options for the location</p> <p>*Amy Hood mentioned that Smokey Bones has offered appetizers for groups. She will explore this option</p> <p>*Toby Black will contact Ernie Small for donated entertainment</p> <p>*attendees will be requested to bring copies of an updated Bio for a door prize (this will help the POE)</p> <p>*Save the date emails will be sent leading up to the flyer</p> <p>*Deb Myers and Tina Smith will explore a Scavenger Hunt activity</p>

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		*Susan Miller will take charge of the decorations and door prize *Libby Jones will design a banner and a flyer. *We will invite representatives from agencies serving young children
New Business	Cindy Whitson is recruiting preschoolers for Head Start Tina Smith shared an updated Transition Resource/Reference List for Caveland Region	Spread the word  Thanks for this information. Well done!
	Meeting Adjourned at 10:30 Next DEIC meeting is scheduled for May 19 at 8:30	Submitted by Toby Black, OTR/L